

DON PEDRO & KNIGHTS ISLAND STREET & DRAINAGE MSTU ADVISORY COMMITTEE

March 12, 2014 – Regular Meeting

2:30 P.M. – San Casa Conference Room

Attendees: Linda Cotherman, Jeffery Jacobson, Timothy Malone, William McNulty, Donald Milroy, and David Witters

County: Dawn Harrison and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 2:33 p.m. A roll call was taken. A quorum was present.

The minutes from February 11, 2014 were unanimously approved as written.

Old Business:

- Road Grading Contract – The low bidder is supposed to be announced today; however that information was not known prior to the start of this meeting. The Purchasing Department will notify the project manager as soon as it is known. Ms. Cotherman stated that she attended the pre-bid meeting and there were three bidders present at the meeting. Ms. Harrison will follow up and send the contractor information to the committee as soon as she receives it.
- Tree Trimming – Ms. Cotherman stated that she agreed to meet with staff from M&O tomorrow regarding the road side trimming that needs to be done before the road prep begins. Mr. Jacobson will look at his areas and pass the location information to Ms. Cotherman to convey to M&O. Mr. Witters also agreed to meet with M&O to identify locations that need trimming. There was discussion regarding locations to store the mulch. Mr. Milroy volunteered the use of his lot that is located near the fire house. There was extensive discussion regarding trimming on North Gulf Road and the extent of the trimming. There is a section when you come off the barge where there is a line of site problem. Mr. Jacobson commented on the main road stating that the growth is so bad in places that two cars couldn't pass without the vehicles getting scratched. The road is not safe. The Committee agreed that North Gulf road should be cut back 3 feet from the edge of the road into the ROW except for the palm trees and large trees. All large items such as rocks need to be removed. Items can be planted in the row but they need to go through the permitting process. Ms. Cotherman will create a notice which will be put on the two bulletin boards warning residents. Ms. Harrison suggested writing up something to post on the MSBU web page on the County Website. People that have planted out to the road will be upset. Mr. Slade stated that the equipment will be out there tomorrow to begin work.
- There was discussion regarding road grading after the pre work is completed. The Committee would like to be able to more reactive after rain events instead of adhering to a scheduled grading plan. After the current contract expires it will be able to be modified into a more reactive contract. Ms. Harrison will follow up to see when the current contract expires. The contract states that it is cancelable with a 30 day written notice. The Committee would like to cancel the current contract to be able to get a more flexible schedule and asked Ms. Harrison to get a legal opinion regarding canceling the current contract. Ms. Harrison will also follow up to see if M&O can come out to do extra grooming or grading if it is necessary. The Committee stated that the contractor should have equipment on the island and if it rains, they grade the road. There was discussion regarding the difference between grooming and grading. Grooming doesn't require a grader. The committee agreed they should start rewriting the new grading contract now before the current one expires. Ms. Cotherman stated she created a list of line items when the current contract was created. Each member was asked for their input.

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- The Committee requested that the Purchasing Department research the amount that the county authorized to pay for material. The information was sent to the members in emails. They need to look at them and analyze the difference in the contract. There's a large discrepancy in material costs and the committee wants to know why the cost of the material is twice the cost of what is shown in the estimate. The price per ton was \$38.00 and the committee found it for \$25.00. There was a change in the material that was to be used and the county doesn't dictate to the contractor how much they can charge or where they should purchase material. The committee wants the project manager to talk to the contract specialist and the attorney's office to see if the contract can be canceled without just cause. If it found that it can't be done, the committee would like to see something in writing stating the reason why. The committee requested a clear scope of material costs due to the change that was requested. If the material is purchased from a supplier closer to the job site, can that be justification for modifying the bid. The shell was a change to the original bid and the price of it was a cost per ton and is included in the bid. The original bid was for 2000 tons at \$99.00 of DOT material; which included ferry fees and installation. Ms. Cotherman agreed to contact purchasing directly to get answers their questions.
- There was discussion regarding future meetings. Committees normally meet quarterly; however they can meet more if projects are going on. Workshop meetings can be set up ahead of time. A member of the committee will be required to take minutes during workshop meetings and the meeting must be advertised so that members of the community can attend.
- Budget Preparations – Currently the Committee is in the middle of a two budget cycle. Preparations for the next two year budget cycle will begin in October for FY 2015/2016. This can be added to the agenda of a September/October meeting.
- Mr. Witters stated that there is a bridge in Sarasota that has the same paint as the samples that were distributed during the last meeting.

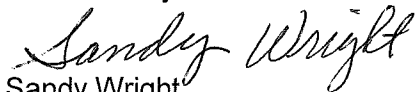
The next two meetings are scheduled for Wednesday, June 4, 2014 at 2:30 p.m. and Wednesday September 10, 2014 at 2:00 p.m. Both meetings will be in the San Casa Conference Room

Citizen input:

Citizen stated he had no comment; he has recently been appointed to another committee and is observing what goes on at these meetings.

The meeting was adjourned at 3:44 p.m.

Submitted by:



Sandy Wright
Public Works Department

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